

Witherley CE Primary School



Charging and Remissions Policy

Reviewed and Adopted: May 2025
Next Review: May 2026

Witherley CE Primary School - Charging & Remissions Policy

Introduction

We aim to give our children as broad an education as possible and provide a variety of learning situations and experiences over and above what is required by the National Curriculum.

We do not charge for any activity undertaken as part of the National Curriculum with the exception of individual or group music tuition. However, parents are asked to make a voluntary contribution to support certain activities as detailed below.

Voluntary Contributions

When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request.

The following is a list of additional activities organised by the school, which require voluntary contributions from parents in order for the activity to take place. This list is not exhaustive:

- Visits to museums;
- Outdoor adventure activities;
- Visits to the theatre;
- School trips abroad;
- Musical events.

Residential visits

If the school organises a residential visit in school time or mainly school time, which is to provide education directly related to the National Curriculum, we ask for a voluntary contribution to cover all expenses for residential stays and insurance expenses.

If there are insufficient contributions to cover the costs the trip may be cancelled.

Music Tuition

All children study music as part of the normal school curriculum. We do not charge for this.

There will be a charge for individual or group music tuition if this is not part of the National Curriculum. If a peripatetic music teacher teaches individual or small group lessons we would make a charge for these lessons. No charge will be made in respect of a pupil who is looked after by a Local Authority.

If a private company provides instrumental or vocal tuition as an optional extra, they will invoice parents/carers directly.

Swimming

The school organises swimming lessons for all children in school. These take place in school time and are part of the National Curriculum. Parents are asked to make a voluntary contribution to cover insurance and additional instruction for the safety of the children. We inform parents when these lessons are to take place.

Loss or Damage to School property

The School reserves the right to seek compensation from parents, carers or individuals for any loss or damage caused to school property.

Breakfast/After School Club

A charge will be made for attendance at Breakfast and After School Club. Please refer to the Breakfast and After School Club policy.

Remissions

Parents in receipt of the following benefits will be exempt from paying the cost of board and lodging on residential visits.

- Income Support
- income-based Jobseeker's Allowance
- income-related Employment and Support Allowance
- support under Part VI of the Immigration and Asylum Act 1999
- the guaranteed element of Pension Credit
- Child Tax Credit (provided you're not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)
- Working Tax Credit run-on - paid for 4 weeks after you stop qualifying for Working Tax Credit
- Universal Credit - if you apply on or after 1 April 2018 your household income must be less than £7,400 a year (after tax and not including any benefits you get)

Further guidance on the eligibility of children whose families do receive Tax Credits can be found at; www.teachernet.gov.uk/docbank/index.cfm?id=3681 .

Children in receipt of Free School Meals or for whom the school receives Pupil Premium funding *may* be exempt from paying the cost of board and lodging on residential visits and may receive support with Breakfast and After School Club fees, trips and swimming lessons.